

CONTRIBUTING EDITOR

POSITION DESCRIPTION

This position sits on the Editorial Team of a nonpartisan public policy institute that responds to the next generation of challenges facing the United States. The team is responsible for creating and curating compelling editorial content to advance policy proposals from the host organization's programs. As part of the Editorial Team, the Contributing Editor will be responsible for strategizing about how to bridge the worlds of media and policy analysis and for contributing to the creation and dissemination of the team's content.

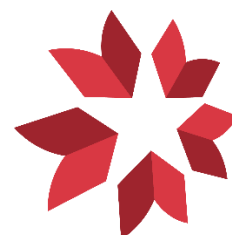
The Contributing Editor would support this work by:

- Helping to analyze and develop the host organization's broad editorial strategy, including identifying opportunities to expand the use of social media;
- Creating and curating blog posts, articles, opinion pieces, videos, infographics, podcasts, and multimedia packages;
- Coordinating with the Editorial and External Relations teams and policy programs throughout the organization on editorial projects, new media initiatives, and outreach strategies;
- Identifying opportunities for innovation online and in editorial products;
- Contributing to public relations planning and outreach; and
- Copyediting publications.

QUALIFICATIONS

- PhD in the humanities or interpretive social sciences.
- Superb written and analytical skills.
- Strong interpersonal skills.
- A sense of humor and grace under deadlines.
- Proven interest in and aptitude for digital journalism and social media tools, including YouTube, Facebook, and Twitter.
- A strong interest in public policy issues and politics.
- Exemplary attention to detail and an energetic, team-player attitude.
- Ability to work independently and with teams to meet deadlines.

*****This position description from a past competition of the Mellon/ACLS Public Fellows program is intended to serve as an example of one of the diverse roles in which fellows translated their humanities skills into successful work and post fellowship careers. For more information about past placements in this program, see the Recent Awardees page on the ACLS website.*****



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