



# ACLS Leading Edge Fellowship

<b>Position Title:</b>	Archive Distribution Specialist
<b>Organization:</b>	Educational Video Center
<b>Location:</b>	Hybrid (currently 4 or 5 days/week) in office, New York, NY
<b>Stipend:</b>	\$70,000 in the first year, \$72,000 in the second year
<b>Benefits:</b>	Access to employer health insurance, professional development funds, and relocation funds
<b>Start Date:</b>	September 2024

## ORGANIZATION DESCRIPTION

[Educational Video Center](#) (EVC) is an award-winning non-profit youth media organization dedicated to teaching documentary video as a means to develop the artistic, critical literacy, and career skills of young people, while nurturing their idealism and commitment to social change. Founded in 1984, EVC is an internationally acclaimed leader in youth media education.

EVC's media-arts education programming and broader initiatives help young people heal, grow, and thrive as learners, leaders, and artists; build capacity of teachers and public schools to create transformative learning environments; and use original media to disrupt systems and narratives harming BIPOC youth and their communities.

## POSITION DESCRIPTION

The Archive Distribution Specialist will oversee the maintenance and dissemination of our living archive of award-winning youth-produced films and ensure alignment with anti-oppressive practices. Traditional archives and media distribution systems often replicate systemic harm, and the Specialist will explore and build equitable approaches to these practically necessary but often problematic systems and associated methods. This role is an opportunity for innovations that are anti-oppressive, BIPOC-affirming, and revolutionary.

The Specialist will oversee a multitude of distribution channels at EVC including our virtual screening series, Docs & Dialogue co-hosted by alumni and featuring guest speakers; film festival submissions and coordinating youth/alumni participation; school and community screenings; and support EVC's groundbreaking new project, the first-ever video licensing platform to distribute and monetize video youth-produced content to mainstream media. The Specialist will also work with our intergenerational Alumni Advisory Council to help develop anti-oppressive licensing and distribution practices at EVC. The Specialist will help identify and cultivate external partnerships, creating visibility opportunities, curating interpretive humanities events for the public that feature EVC archives, and building audiences. Plentiful mentorship and learning opportunities relevant to archive distribution, from the community to industry expert level, accompany this role to support fellows transitioning into this sector as needed. The fellowship tenure is 24 consecutive months, with an expected time commitment of approximately 37.5 hours per week.

This position is *only* available through the Leading Edge Fellowship program.  
You may *not* contact the host institution to inquire about this position.

## Responsibilities and tasks:

### STRATEGY (10%):

- Work alongside the leadership team (Executive and Deputy Directors) to develop multi-channel distribution strategies, goals, and archive dissemination plans in alignment with anti-oppressive values and practices.

### DOCS & DIALOGUE (30%):

- In collaboration with a team of staff and EVC alumni, coordinate and co-curate our bimonthly virtual screening series, Docs & Dialogue, including identifying themes and films from the EVC archives, identifying, and preparing speakers, drafting event materials, conducting outreach, as well as collecting and analyzing event data.

### FESTIVALS & SCREENINGS (10%):

- Coordinate all aspects of film festival submissions, proactively organizing school and community screenings.

### ARCHIVE LICENSING (50%):

- Helps develop EVC's archive ethics guidelines and practices in collaboration with EVC alumni advisors, leadership team and other stakeholders.
- In collaboration with the Executive Director coordinate day-to-day video licensing platform management; coordinate licensing inquiries and negotiations, marketing initiatives and new partner development.
- Ensures accurate and up-to-date inventories and reconciliation of archives and records, including metadata.
- Analyze user and usage data, and prepare regular reports on engagement and trends and provide insights.

## Qualifications:

- PhD in any field of the humanities or interpretive social sciences. Read more about eligible fields [here](#).
- Cultural fluency: a track record working directly with or as part of institutions that serve BIPOC communities.
- Relational and collaborative approach to work; entrepreneurial mindset.
- Strong editorial judgment, intellectually curious, well-read, and abreast of current events.

## APPLICATIONS

- Information on the Leading Edge Fellowship Program: <https://www.acls.org/Competitions-and-Deadlines/Leading-Edge-Fellowships>
- All applications must be submitted through the ACLS Online Fellowship Application System ([ofa.acls.org](https://ofa.acls.org)).
- Application deadline: 9:00 PM EDT, March 13, 2024.

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