Description

  👤 Program Description

The Robert H. N. Ho Family Foundation Translation Grants in Buddhist Studies

Translation has been at the core of Buddhism since the Buddha's instruction to his monks to teach the dharma in many languages.

These grants support translations of important Buddhist texts for the benefit of contemporary audiences who currently do not have access to them in their own languages. Applicants may propose the translation of works from any genre of Buddhist literature from any period and region. Priority will be given to the translation of works that have not been translated into a modern language. There are **no restrictions as to the language of the final product** prepared for publication.

Collaborative projects are welcome. Projects that aim to reach Buddhist communities of practice and broader publics through open access, popular translation, or community-engaged research are also strongly encouraged to apply.

While a critical edition may be necessary to produce a translation, translation should be the focus of the project.

Award funds can be used as stipends for work performed (e.g., secure release time or pay assistants), travel, and related office costs (e.g., reproduction or digitization of images). A budget is required.

Applicants are encouraged to review recent awards (https://www.acls.org/recent-awardees/) for guidance on the range of projects that may be supported.

The Robert H. N. Ho Family Foundation Program in Buddhist Studies, administered by ACLS, is committed to inclusion, equity, and diversity as integral components of merit that enhance the scholarly enterprise. It is a priority of this program that cohorts of fellows and grantees be broadly inclusive of different backgrounds, cultures, and any aspects that make one unique. In Buddhist Studies we seek balance in regard to citizenship and university affiliation, as well as in languages, topics, Buddhist traditions, and locations of research.

GRANT DETAILS

- Grant Amount: Up to $50,000 for 12 months.
- No university overhead is permitted.

ELIGIBILITY

- Individual applicants and leaders of collaborative teams must have PhD degrees conferred (officially awarded) by an accredited university. An established scholar who can demonstrate the equivalent of the PhD in publications and professional experience may also qualify.
- The application must be written in English by the applicant.
- There are no restrictions as to the location of work proposed or the citizenship/residence of applicants.

APPLICATION GUIDELINES

Applications must include:

- A completed application form
- A proposal (no more than five double-spaced pages in Arial or Helvetica 11-point font)
- An optional one to two additional pages of images, musical scores, or other similar supporting non-text materials
- A bibliography (no more than two pages, double-spaced in Arial or Helvetica 11-point font)
- Applicant's statement describing the intellectual trajectory and experiences that brought the applicant to the current stage of academic career and that motivate plans for the future (no more than one page, single- or double-spaced in Arial or Helvetica 11-point font). *ACLS is committed to inclusion, equity, and diversity as integral components of merit that enhance the scholarly enterprise. It is a priority of this program that cohorts of fellows and grantees be broadly inclusive of different backgrounds, cultures, and any aspects that make one unique. In Buddhist Studies we seek balance in regard to citizenship and university affiliation, as well as in languages, topics, Buddhist traditions, and locations of research. Please use the applicant's statement to note any relevant information about your personal background and/or ways in which your proposed research addresses issues related to inclusion, equity, and diversity.*
- A sample of the text(s) proposed for translation: in the original and in translated form, if the translation has already begun (no more than fifteen single- or double-spaced pages with no hyperlinks). Applicants/teams who have not yet started the project should submit a sample of previous work.
- A budget statement, outlining costs for salary replacement, travel, research materials, research assistants, etc. No indirect costs or institutional overhead is permitted.
- A list of the applicant's publications (no more than two pages, double-spaced in Arial or Helvetica 11-point font)
- Two reference letters that provide explicit information on the proposed project and the applicant (and the collaborators, if any), submitted through the ACLS Online Fellowship and Grant Administration (OFA) System (https://ofa.acls.org).

For collaborative teams, the team leader must submit a single application on behalf of the team. Required only for collaborative projects:

- A brief description of the collaborative team, including a list of all the collaborators who will work on the project (including the applicant) and their affiliations, a brief statement about each team member's proposed contribution to the project, and any additional information about the team not listed elsewhere in this application (in Arial or Helvetica 11-point font).
- A curriculum vitae (CV) for each collaborator (not required from team leader/applicant) (three pages maximum per CV in Arial or Helvetica 11-point font).

EVALUATION CRITERIA

Applications will be reviewed by an international panel of scholars in Buddhist Studies according to the following criteria:

- Significance of the text to be translated

- The potential contribution to Buddhist Studies of the translation, especially the potential benefit to scholarly communities using the target language
- Feasibility of the plan of work and the budget proposed
- Record of applicants' accomplishment in scholarship and translation

Continue

Eligibility

Before beginning your application, you will be asked question(s) designed to determine preliminary eligibility for this program. Once you have answered the basic eligibility question(s), please read all instructions, including those in the REFERENCE LETTERS and PROPOSAL UPLOAD sections, before beginning to fill out the application form.

👤 Eligibility Check – Response Required

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1. Do you have a PhD degree conferred (officially awarded) by an accredited university OR are you an established scholar who can demonstrate the equivalent of the PhD in publications and professional experience? Note: The leaders of collaborative teams must have PhD degrees conferred or demonstrate the equivalent of the PhD in publications and professional experience.

◯ Yes　◯ No

Continue

Instructions

👤 Instructions

You may make as many visits to your application as you wish, and revise any information in your application until it has been submitted. In order to be considered, your application must be complete and in SUBMITTED status at **9:00 PM Eastern Standard Time on November 30, 2023. You must complete the REFERENCE LETTERS section by this time; your letter writers will have until December 7, 2023, to submit their letters.**

This application consists of three parts: the application form itself, the uploaded documents (see PROPOSAL UPLOAD), and reference letters (see REFERENCE LETTERS).

BEFORE BEGINNING the application form, please read the instructions regarding the PROPOSAL UPLOAD and the REFERENCE LETTERS, as well as the following technical instructions.

A. HOW TO SAVE AND SUBMIT YOUR DATA.

1. Do not use your browser's "BACK" or "FORWARD" buttons for navigation. Instead, use the menu on the left to navigate between screens or the "SAVE AND CONTINUE" button at the bottom of each screen to take you to the next application screen.
2. You must **SAVE each time you leave a screen**. If you do not click on SAVE, anything entered since you last hit SAVE on that screen will be lost. (Any work from a previous session will be retained, but any new entries will be lost.) The SAVE button is on the bottom of your screen.
3. You may work on your application in as many sessions as you wish, and the status of your application will be **IN PROCESS** until you submit it. Once you are satisfied that your application is complete, you must go to the SUBMIT APPLICATION screen and select **SUBMIT APPLICATION.** Once your application has been SUBMITTED, it cannot revert to IN PROCESS status.
4. When you have completed your application, pause to check it one last time. We strongly suggest that you print and read your application before submitting it, so that you can be sure there are no further revisions you wish to make. Your print copy should include your uploaded document.
5. Your application status bar must show SUBMITTED at 9:00 PM, Eastern Standard Time on November 30, 2023, in order for it to be considered. ACLS will take no responsibility for applications that are not in SUBMITTED status at the deadline. **Once your application has been SUBMITTED, even if it was submitted before the final deadline, no changes will be permitted.**
6. We strongly urge you to print out and save a copy of the final version of your SUBMITTED application. Your print copy should include your uploaded documents. You can print your application until January 15, 2024.

B. HOW TO ENTER DATA.

1. You may begin completing the application at any section.
2. What you type into the form is exactly what will be seen by our reviewers. Therefore, please fill out the form carefully, paying attention to spelling, punctuation, and grammar. (For instance, do not use all caps.)
3. Text boxes will hold only a limited amount of text. Where longer answers are permitted, the number of available characters will normally be indicated. We suggest that you type rather than paste your response. If you paste your response, be sure your character count does not exceed the limit: excess text may appear

on the screen but will not print and will not be visible to reviewers. Examine your print application to be sure your response is complete.

4. Dates should always be entered in the format mm/yyyy or mm/dd/yyyy where indicated. Where an entry continues into the present, please simply leave the ending date blank (mm/yyyy - [blank]).

5. Begin typing all answers at the extreme left hand side of the response area or box; do not leave a space or indent at the beginning of your answer.

6. In all dollar amount fields, use only digits. Please do not use the dollar sign or commas.

C. HOW TO GET HELP.

1. If you have questions about the application process, please consult FAQ (https://www.acls.org/faqs/faq-the-robert-h-n-ho-family-foundation-program-in-buddhist-studies/). If your question is not answered there, click on the "OFA HELP" link that appears on the blue bar at the top of each screen to submit your query.

2. If you are unable to use the "OFA HELP" link that appears on the blue bar at the top of each screen (after this one), contact ofahelp@acls.org (mailto:ofahelp@acls.org) with questions. (Please use the "OFA HELP" link instead if possible.)

Good luck with your application!

Continue

Contact Information

The information you enter in the Common Profile sections (Contact, Professional Background, Education) will be retained for this application and copied to any other fellowship or grant application you undertake in this competition year. You may edit the information in future applications; however, it will not overwrite data in previously submitted applications.

👤 Contact Information

Salutation

Ms.

First Name

Sample

Middle Name/Initial

Last Name

Application

Suffix

Preferred Pronouns

Primary Email Address

buddhiststudies@acls.org

(should be valid through May 2024)

👤 Mailing Information

Address

City

State

Select One ▾

(If your address is not within the United States, please use this field to complete the address information.)

Zip/Postal Code

(if using a ZIP-plus-4 code, please include hyphen)

Country

Telephone

(   )   -   , ext.

(If not United States)

Which is this address?

Select ▾

Save   Save and Continue

Education

👤 Education

What is your highest level of education?

○ PhD
○ Pursuing PhD
○ Master's
○ BA/BS

👤 Other Degrees

List any additional degrees

(150 max character limit: *character count = 0*)

👤 Languages

List up to six non-English languages you can use, indicating proficiency in reading, speaking, and writing. *(Use E=Excellent, G=Good, F=Fair or less, N/A=Not applicable.)* If you are either a Native Speaker or Heritage Speaker of a language, please indicate by checking the appropriate box.

Language	Reading	Speaking	Writing	Native Speaker	Heritage Speaker
	* ⌄	* ⌄	* ⌄	☐	☐
	* ⌄	* ⌄	* ⌄	☐	☐
	* ⌄	* ⌄	* ⌄	☐	☐
	* ⌄	* ⌄	* ⌄	☐	☐

Language	Reading	Speaking	Writing	Native Speaker	Heritage Speaker
	* ⌄	* ⌄	* ⌄	☐	☐
	* ⌄	* ⌄	* ⌄	☐	☐

Save   Save and Continue

Professional Background

👤 Current Position

Rank / Title

Select One ▾

(Please choose the most appropriate from the list. If you have no current affiliation, please select "Independent Scholar.")

If you do not hold a faculty appointment, what is the exact title of your current position?

(150 max character limit: *character count = 0*)

Discipline

(Please indicate here the discipline in which you primarily publish, research, and/or teach. This may be included in an academic title, if you hold one, for example Assistant Professor of French Literature, Lecturer of Philosophy, etc. Write only the name of your discipline, not your title.)

Specialization

Department

Institution

To ensure proper processing of your application, your institution's name must be displayed correctly. Enter a few letters of your institution's name to search against our database. **Use the full name, not an acronym or abbreviation**.

Date you began this position

☐ / ☐

(mm/yyyy)

**Second Institution
     (if applicable)**

☐

If you are currently affiliated with more than one institution, please list the second institution here.

Date you began this position

☐ / ☐

(mm/yyyy)

👤 Positions Held

List positions held (professional, teaching, administrative, curatorial), beginning with the position immediately preceding the one you currently hold. Give the name of the institution, title, and approximate dates of employment for each.

Please remember:

- use only numbers in the date fields, for example, 09/2015
- use the format mm/yyyy throughout
- where an entry continues into the present, leave the "To" field blank

Institution/Employer

☐

Title

☐

From

☐ / ☐

To

☐ / ☐

Institution/Employer

Title

From

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To

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Institution/Employer

Title

From

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Institution/Employer

Title

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To

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Institution/Employer

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Title

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To

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Save   Save and Continue

Program Questions

👤 Current Position

If you do not hold an academic appointment, what is your current position?

(150 max character limit: *character count = 0*)

👤 Languages

If there are other aspects of your language background that you would like the Committee to consider, please so indicate.

(500 max character limit: *character count = 0*)

👤 PhD Equivalent

If you do not have a PhD and are requesting consideration as a PhD equivalent based on publications and professional experience, please explain your circumstances here. Applicants may also provide additional relevant information (qualifications or service work not listed elsewhere) that might help reviewers better understand their professional background.

(800 max character limit: *character count = 0*)

Save   Save and Continue

Awards and Publications

👤 Awards

Beginning with the most recent, list up to eight of the grants, fellowships, scholarships, academic honors, or awards you have received, giving in each case the dates, purposes (tuition, travel, expenses, etc.), and, if funded, the approximate amounts. If you are listing only selected awards, choose those that are most significant. Please do not be concerned if you cannot recall exact dates or amounts, and do not feel you must use all eight entries.

Please remember:

- use only numbers in the date fields, for example, 09/1995
- use the format mm/yyyy throughout
- where an entry continues into the present, leave the "To" field blank
- use only numbers in all dollar amount fields, for example, 1000

Award

Award Type

Select One ⌄

From

[   ] / [   ]

To

[   ] / [   ]

Amount

Purpose

Award

Award Type

Select One ⌄

From

[ ] / [ ]

To

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From

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Amount

Purpose

  👤 Publications

Please include titles, dates of publication, names of publishers or journals, and number of pages for up to EIGHT publications.

(1500 max character limit: *character count = 0*)

Save   Save and Continue

Project Proposed

👤 Project Proposed

Please indicate your application type:

Application type

○ INDIVIDUAL APPLICANT

○ COLLABORATIVE PROJECT

In the text boxes below, please type rather than paste your response. If you paste your response, be sure your character count does not exceed the limit. Excess text may appear on the screen but will not print and will not be visible to reviewers. Examine your print application to be sure your responses are complete.

Do not use hard returns.

Proposal Title

(250 max character limit: *character count = 0*)

Proposal Abstract

(800 max character limit: *character count = 0*)

Project: Translating FROM

Language 1:

Language 2:

Language 3:

Language 4:

Translating INTO

Language 1:

Language 2:

Language 3:

Language 4:

Proposed dates of translation project:

From:

| | / | | / | |

(mm/dd/yyyy)
To:

| | / | | / | |

(mm/dd/yyyy)

If there is a web page associated with your project, please provide the URL here:

(Optional)

For the purpose of this competition, the field of **Buddhist Studies** is defined broadly to include many academic disciplines and specializations. Applications may relate to such fields as history, philology, philosophy, and studies of religion, and they may engage Buddhist traditions and/or contemporary developments.

For the benefit of the international panel of scholars who will review your application, please state how your project is significant for the broad range of scholarship on Buddhism and any of its specific fields.

Significance of your project

(2000 max character limit: *character count = 0*)

👤 Countries or Geographical Areas – Research Focus

List any countries or geographical areas on which your project is focused.

1.

Select One	⌄

2.

Select One	⌄

3.

Select One	⌄

4.

Select One	⌄

Other

👤 Countries or Geographical Areas – Research Completed

List any countries or geographical areas other than the US in which you have done research in the last five years.

1.

| Select One | ⌄ |

2.

| Select One | ⌄ |

3.

| Select One | ⌄ |

Other

| |

👤 Disciplinary Areas

Please identify up to five disciplinary areas, in order of relevance, that best describe your project. Do not choose "other" unless none of the options is close to your field. **For your first selection please choose the specific field that most closely corresponds to your research project.**

1.

| Select One | ⌄ |
Other

| |

2.

| Select One | ⌄ |
Other

| |

3.

| Select One | ⌄ |
Other

| |

4.

Select One	⌄

Other

5.

Select One	⌄

Other

👤 For Collaborative Projects

Please list all your collaborators who will work with you on this project. Please include name, rank, affiliation, and email address.

Collaborator 1

First Name:

Last Name:

Affiliation:

Rank:

Email:

Collaborator 2

First Name:

Last Name:

Affiliation:

Rank:

Email:

Collaborator 3

First Name:

Last Name:

Affiliation:

Rank:

Email:

Collaborator 4

First Name:

Last Name:

Affiliation:

Rank:

Email:

Save   Save and Continue

Administrative Information

👤 Administrative Information

This information is REQUIRED (except as noted). It is for administrative purposes only and will not be distributed as part of the selection process.

Please remember:

- use only numbers in the date fields, for example, 09/1995
- use the format mm/yyyy throughout, except where mm/dd/yyyy is specifically requested
- where an entry continues into the present, leave the "To" field blank
- use only numbers in all dollar amount fields, for example, 1000

Current salary

0.00

(Please approximate in U.S. dollars, per year. Do not add benefits or summer salary).

What is your country of citizenship?

Select One   ⌄

👤 ORCID iD (Optional)

ORCID iD

ACLS requires all applicants to provide an ORCID iD as part of their application. Learn more (https://www.acls.org/FAQ/ACLS-Fellowships).

The record search feature works for public ORCID records only.
(click here to search ORCID)

👤 Sources of Support - Confirmed

List other sources of support, for example, sabbatical salary, other fellowships and grants, **ALREADY CONFIRMED** in connection with your proposed research project. Also indicate the approximate amount of funding and period of support. Please approximate in U.S. dollars.

Source

From

_____ / _____

To

_____ / _____

Amount

0.00

Source

From

_____ / _____

To

_____ / _____

Amount

0.00

Source

From

_____ / _____

To

_____ / _____

Amount

0.00

👤 Sources of Support - Applying

List other major funding sources, with approximate amount and tenure period, to which you **ARE APPLYING** for your present research proposal.

Source

From

| | / | |

To

| | / | |

Amount

0.00

Source

From

| | / | |

To

| | / | |

Amount

0.00

Source

From

| | / | |

To

| | / | |

Amount

0.00

👤 Statistical Purposes Only

The following questions are optional and will be used for statistical purposes only.

Date of birth

☐ / ☐ / ☐

(mm/dd/yyyy)

Gender

☐

With which group or groups do you most identify?

☐ Non-Hispanic White
☐ Black or African American
☐ Latina/o/x or Hispanic
☐ American Indian or Alaskan Native
☐ East Asian American
☐ South Asian American
☐ Native Hawaiian or other Pacific Islander
☐ Middle Eastern or Arab American
  Other:

☐

☐ I prefer not to answer this question.

👤 Informational Purposes Only

1. How did you learn about this program? (Please select all that apply.)

☐ Higher Education publication (e.g., Chronicle of Higher Education, Inside Higher Ed)
☐ Dean or other administrator
☐ University fellowship/grants office
☐ ACLS website
☐ Other website (e.g. H-Net)
  Please specify:

☐ Former fellows/grantees
☐ Colleague at my institution
☐ Colleague at another institution

☐ Social media
   Please specify:

☐ Online Advertisement
   Please specify where:

☐ IBIS Email Announcement
☐ Email from ACLS
☐ Other Email newsletter or Listserv
   Please specify where:

☐ Web Search
☐ Academic Conference or Meeting
   Please specify:

☐ Other/informal communication
   Other:

2. Please identify the ACLS member scholarly societies or ACLS affiliate organizations (if any) of which you are a member or with which you have an affiliation. (Please check all that apply.)

ACLS Constituent Learned Societies

☐ African Studies Association
☐ American Academy of Arts and Sciences
☐ American Academy of Religion
☐ American Anthropological Association
☐ American Antiquarian Society
☐ American Association for Italian Studies
☐ American Association for the History of Medicine
☐ American Association of Geographers
☐ American Comparative Literature Association
☐ American Dialect Society
☐ American Economic Association
☐ American Folklore Society
☐ American Historical Association
☐ American Musicological Society
☐ American Numismatic Society
☐ American Oriental Society

- [ ] American Philosophical Association
- [ ] American Philosophical Society
- [ ] American Political Science Association
- [ ] American Society for Aesthetics
- [ ] American Society for Eighteenth-Century Studies
- [ ] American Society for Environmental History
- [ ] American Society for Legal History
- [ ] American Society for Theatre Research
- [ ] American Society of Church History
- [ ] American Society of Comparative Law
- [ ] American Society of International Law
- [ ] American Society of Overseas Research
- [ ] American Sociological Association
- [ ] American Studies Association
- [ ] Archaeological Institute of America
- [ ] Association for Asian Studies
- [ ] Association for Jewish Studies
- [ ] Association for Slavic, East European, and Eurasian Studies
- [ ] Association for Study of African American Life and History
- [ ] Association for the Advancement of Baltic Studies
- [ ] Association of American Law Schools
- [ ] Austrian Studies Association
- [ ] Bibliographical Society of America
- [ ] College Art Association
- [ ] College Forum of the National Council of Teachers of English
- [ ] Dictionary Society of North America
- [ ] Economic History Association
- [ ] German Studies Association
- [ ] Hispanic Society of America
- [ ] History of Science Society
- [ ] International Center of Medieval Art
- [ ] Latin American Studies Association
- [ ] Law and Society Association
- [ ] Linguistic Society of America
- [ ] Medieval Academy of America
- [ ] Metaphysical Society of America
- [ ] Middle East Studies Association of North America
- [ ] Modern Language Association of America
- [ ] National Communication Association
- [ ] National Council on Public History
- [ ] National Women's Studies Association
- [ ] North American Conference on British Studies

- ☐ Oral History Association
- ☐ Organization of American Historians
- ☐ Philosophy of Science Association
- ☐ Renaissance Society of America
- ☐ Rhetoric Society of America
- ☐ Shakespeare Association of America
- ☐ Sixteenth Century Society and Conference
- ☐ Society for American Music
- ☐ Society for Cinema and Media Studies
- ☐ Society for Classical Studies
- ☐ Society for Ethnomusicology
- ☐ Society for French Historical Studies
- ☐ Society for Military History
- ☐ Society for Music Theory
- ☐ Society for the Advancement of Scandinavian Study
- ☐ Society for the History of Authorship, Reading and Publishing
- ☐ Society for the History of Technology
- ☐ Society of Architectural Historians
- ☐ Society of Biblical Literature
- ☐ Society of Dance History Scholars
- ☐ World History Association

ACLS Affiliates

- ☐ Association for Research on Nonprofit Organizations and Voluntary Action (ARNOVA)
- ☐ Association of American Colleges and Universities
- ☐ Association of Art Museum Curators
- ☐ Association of College & Research Libraries
- ☐ Association of Research Libraries
- ☐ Canadian Federation for the Humanities and Social Sciences
- ☐ Center for Research Libraries
- ☐ Community College Humanities Association
- ☐ Consortium of Humanities Centers and Institutes
- ☐ Federation of State Humanities Councils
- ☐ International Society for Third-Sector Research
- ☐ Phi Beta Kappa

3. Please identify all ACLS fellowship programs (if any) to which you have previously applied.

- ☐ ACLS Fellowship
- ☐ ACLS Collaborative Research Fellowship
- ☐ ACLS Digital Extension Grant
- ☐ ACLS Digital Innovation Fellowship

☐ ACLS Emerging Voices Fellowship

☐ ACLS Leading Edge Fellowship

☐ ACLS New Faculty Fellows

☐ Charles A. Ryskamp Research Fellowship

☐ Frederick Burkhardt Residential Fellowship

☐ Getty/ACLS Postdoctoral Fellowships in the History of Art

☐ Luce/ACLS Dissertation Fellowship in American Art

☐ Luce/ACLS Fellowships in Religion, Journalism & International Affairs

☐ Luce/ACLS Program in China Studies

☐ Mellon/ACLS Community College Faculty Fellowship

☐ Mellon/ACLS Dissertation Completion Fellowship

☐ Mellon/ACLS Public Fellows

☐ Mellon/ACLS Scholars & Society Fellowship

☐ The Robert H. N. Ho Family Foundation Program in Buddhist Studies

☐ African Humanities Program

☐ CCK Comparative Perspectives on Chinese Culture and Society

Save   Save and Continue

Reference Letters

 👤 Reference Letters

Two letters of reference are required. Referees should be scholars knowledgeable about your professional and/or academic experience, experts in the subject matter, and able to judge your work objectively. At least one of the referees should be from outside of your home institution. These reference reports are confidential, for the use of review and selection panels only, and will not be made available to the applicant. Note: We do not accept letters from dossier services such as Interfolio.

The online reference process requests referees to comment on the applicant as a scholar and professional and on the specific proposal to ACLS. Referees are asked to evaluate the scholar's ability to conduct and complete the project proposed, as well as the importance of this project within the general and specific field(s) to which it relates.

PLEASE NOTE: You MUST ENTER YOUR REFEREES on the Reference Letters page BEFORE they can log in to use the online references system. Please do not ask them to access the system until you have done this. Once you have entered the information and clicked the "send email" button, an email will be automatically generated with appropriate instructions to the referee.

Letters of reference must be submitted online. It is your responsibility to convey information about your proposal to your referees. After your referees have agreed to write on your behalf:

- Tell your referees to expect an email from ACLS.
- Make absolutely certain you have the correct email address for each referee.
- Enter each referee's name and email address by clicking on the "Add Recommender" button at the bottom of this page. Please capitalize the name properly.
- Once you have entered the information and clicked the "send email" button, an email will be automatically generated with appropriate instructions to the referee.
- It is not necessary to enter all referees at the same time. You can return to this screen at any time to enter referees.

No more than two letters of reference will be accepted.

- Enter only two referees. It is possible to enter additional referees, but you should do this only if you learn that a referee is unable to complete the promised letter.
- **The first two letters submitted will be the letters on file in support of your application.** Once two letters have been submitted, another referee attempting to submit a letter for you will be prevented from doing so. Be careful not to put anyone in this situation.

If you learn that your referee did not receive an email with instructions, enter the information again using the "Add Recommender" button below to have the email sent again. You will not be able to enter the information again, however, if the referee has begun your letter.

Letters of reference are due by December 7, 2023. It is your responsibility to check online to see whether letters have been submitted. The system will continue to accept letters after the deadline and will add them to your application at the earliest possible time, though we cannot guarantee that they will accompany your

application through our entire review process.

You may wish to print this page so that you have this information after the application deadline. This page will not be included as part of your view/print application.

No recommenders entered. Click the "Add Recommender" button to request a letter.

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Proposal Upload

👤 Proposal Upload

To complete your application package, in addition to the application form, you must upload the following items: a proposal, a brief description of collaborative teams (collaborative projects only), a curriculum vitae for each collaborator (collaborative projects only), optional additional materials, a bibliography, an applicant's statement, a sample of the text(s) proposed for translation, a budget, and a list of publications. **Your proposal, brief description of collaborative team, CV for each collaborator, optional additional materials, bibliography, applicant's statement, sample of text(s), budget, and list of publications should be uploaded as one continuous document in this order. In order to be reviewed, documents must adhere to the specified page limits and formatting.**

For collaborative teams, the team leader must submit a single application on behalf of the team.

1. A) PROPOSAL

Please give your proposal a brief, descriptive title, and label sections of your narrative as appropriate to assist readers.

The proposal will be the basis of the evaluation of the project. It must include all of the following:

- A full statement addressing the relevance of the project to the broader issues in your discipline as well as to the field of Buddhist Studies
- The intended contribution of the scholarly translation to existing literature in your discipline
- A rationale for the length of time requested
- Specification of the identity and location of sources at archives, libraries, or geographical sites, as well as of Buddhist Studies colleagues relevant to your project
- The process and goal of collaboration (if applicable)

The proposal must not exceed five double-spaced pages in Arial or Helvetica 11-point font.

B) BRIEF DESCRIPTION OF COLLABORATIVE TEAM & CURRICULUM VITAE (COLLABORATIVE PROJECTS ONLY)

i. A brief description of the collaborative team, including a list of all the collaborators who will work on the project (including the applicant) and their affiliations, a brief statement about each team member's proposed contribution to the project, and any additional information about the team not listed elsewhere in this application.

A clear plan for collaboration on the jointly prepared scholarly product is required. The narrative statement should explain, briefly but with all relevant detail, what you plan to do and why. You should describe progress already made. Your statement should also make clear the relevance of the project to the professional experience of all participants, and discuss the significance of this work within their specific and general fields. The proposal should explain in detail the process and product of the collaboration. It should make clear the goal of the collaboration, its structure, and how credit and acknowledgement will be determined. Finally, the proposal should explain how collaboration will produce a final outcome more valuable than the sum of individual efforts.

The brief description must be in Arial or Helvetica 11-point font.

ii. A curriculum vitae (CV) for each collaborator (not required from team leader/applicant).

Each CV must not exceed three pages in Arial or Helvetica 11-point font.

C) OPTIONAL ADDITIONAL MATERIALS

Applicants may submit images, musical scores, or other similar supporting non-text materials.

The additional materials must not exceed one to two pages.

D) BIBLIOGRAPHY

The bibliography should provide an overview of essential references for your project, and it should balance the various sorts of key materials being used.

The bibliography must not exceed two pages double-spaced in Arial or Helvetica 11-point font.

E) APPLICANT'S STATEMENT

The applicant's statement should describe the intellectual trajectory and experiences that brought you to the current stage of academic career and that motivate plans for the future.

ACLS is committed to inclusion, equity, and diversity as integral components of merit that enhance the scholarly enterprise. It is a priority of this program that cohorts of fellows and grantees be broadly inclusive of different backgrounds, cultures, and any aspects that make one unique. In Buddhist Studies we seek balance in regard to citizenship and university affiliation, as well as in languages, topics, Buddhist traditions, and locations of research. Please use the applicant's statement to note any relevant information about your personal background and/or ways in which your proposed research addresses issues related to inclusion, equity, and diversity.

The applicant's statement must not exceed one single- or double-spaced page in Arial or Helvetica 11-point font.

F) SAMPLE TEXT(S)

Please provide at least one text, in the original and in your translated form, if the translation has already begun. Applicants/teams who have not yet started the project should submit a sample of previous work.

The sample text(s) must not exceed fifteen single- or double-spaced pages with no hyperlinks.

G) BUDGET STATEMENT

The budget statement should outline costs for salary replacement, travel, research materials, research assistants, etc. No indirect costs or institutional overhead is permitted.

There is no page limit or other formatting requirements.

H) PUBLICATIONS LIST

Publications resulting from previous research are an important factor in evaluating proposals from applicants. Applicants who have previously conducted research supported by ACLS fellowships should report all publications resulting from that research.

The publications list must not exceed two double-spaced pages in Arial or Helvetica 11-point font).

2) DOCUMENT SPECIFICATIONS:

- Items **A, B, C, D, E, F, G, and H** must be uploaded as one continuous document.
- Margins must be at least one inch on all sides.
- Use Arial or Helvetica 11-point font for all uploaded documents.
- There is a 3 MB limit on the size of your upload.
- Your application will be converted to Portable Document Format (.pdf). Keep formatting simple to avoid problems in the converted document.
- If your proposal includes non-Roman characters, please view it after uploading to be sure these characters convert properly. If not, you may have to convert your document to .pdf and upload again to resolve formatting problems.
- Use the header/footer function to number pages. Do not type the numbers directly into each page of your document text. You may number pages consecutively throughout the entire document, or you may number the different sections separately. Page numbers are most helpful on the proposal, so you may omit them on the other items if you wish.
- Please adhere to the word-count and page limits listed above. Note: The .pdf conversion process can cause some slight formatting changes. If your converted document exceeds the limit only slightly (but your original document did not), please do not be concerned.
- If you have difficulty with your upload, consult the FAQ/technical support (https://ofa.acls.org/programs/faq/default.aspx#tech) before contacting OFA HELP.

3) INSTRUCTIONS FOR UPLOADING YOUR DOCUMENTS:

Your items should be collated in this order—proposal, brief description of collaborative teams (collaborative projects only), curriculum vitae for each collaborator (collaborative projects only), optional additional materials, bibliography, applicant's statement, sample of the text(s) proposed for translation, budget, and list of publication—and submitted as one file.

Files will be accepted in the following formats **ONLY**:

Microsoft Word (.doc or .docx), Text only (.txt), or Adobe Portable Document Format (.pdf). **Your file MUST include the appropriate extension** (e.g., ".doc"); if you are on a Mac, you will need to enter the extension as part of the file name.

The buttons below will allow you to upload your documents. You will be able to browse your computer system to select the file to be uploaded. When you have completed the upload, your file name should appear under "FILE UPLOAD STATUS" below as a blue link. You can confirm that the file has uploaded successfully by clicking on the blue link and viewing your file. Sometimes the process takes a little time: if your file name does not appear as a blue link, refresh the screen using the refresh button in your browser tool bar, or simply leave this screen and come back to it.

As long as your application is still "In Process," you can upload revised versions of your document by simply repeating the upload process and selecting the new/revised version. (This may have the same file name or a new file name.) When you click on "Upload Document" the revised version will be recorded and the old version erased.

After uploading, please check your file to be sure it has uploaded successfully.

Application Proposal, Brief Description of Collaborative Team and CVs, Optional Additional Materials, Bibliography, Applicant's Statement, Sample Texts, Budget, and List of Publications:

Select
NOT UPLOADED

Upload Files   Continue