



PUBLIC FELLOWS PROGRAM

Job Title:	Public Engagement Manager
Organization:	The Field Museum
Location:	Chicago, IL
Stipend:	\$67,500 with health insurance for the fellow
Start Date:	August 1, 2017

ORGANIZATION DESCRIPTION

For nearly 125 years, The Field Museum has been dedicated to fostering a world rich in biological and cultural diversity through scientific discovery. It inspires curiosity about life on Earth while exploring how the world came to be and how humans can protect its future. Through interdisciplinary research, collections, exhibitions, and programs, The Field Museum advances knowledge, encourages learning, and leads environmental conservation. Please visit www.fieldmuseum.org to learn more.

POSITION DESCRIPTION

The Public Engagement Manager will join a Field Museum team dedicated to ensuring Museum communications and engagement efforts reflect the diversity of Chicago's people by establishing strategies for enriching the relationship between the Museum and local communities and partner organizations. The appointment at The Field will have two phases. The first phase will consist of research, assessment, and reporting. The manager will be charged with reviewing existing Field Museum community partnerships and engagement initiatives, researching best practices in diversity and inclusion, and creating an integrated and strategic report of results. This report will include research findings as well as recommendations for strengthening diversity and activating engagement in the Museum's interactions with Chicago communities.

During the second phase, the manager will work with multiple departments within the Museum toward implementing the recommendations based on institutional priorities. The manager will assess and advance ongoing work that includes internship programs for Chicago youth, exhibition co-curation and creative placemaking projects with local artists, asset-mapping and quality-of-life research with community partners, and ticketing and membership programs for low-income residents. The anthropologists, social scientists, and other experts in the Keller Science Action Center will be critical to helping the fellow work with community partners to gather information and develop recommendations on diversity and inclusion for The Field Museum as a whole.

This position is a new one, and represents The Field's aim to be a museum for all people in Chicago. The manager will report to the Public Relations and Community Engagement Director within the communications team, although s/he will interact with departments throughout the Museum, including the Keller Center, Learning Center, Exhibitions, and others. The fellow also will play a role in providing a voice for diversity and inclusion within the Museum's 125th Anniversary celebration.

Primary responsibilities:

- Research diversity programming among comparable institutions and review recent literature on best practices in diversity and inclusion communications and outreach;
- Assess the current state of The Field Museum's communications with diverse audiences and programs serving surrounding communities through surveys, interviews, focus groups, and analysis of audience and program data;
- Develop a comprehensive report on community collaborations and engagement programs across the museum to be shared with various departments throughout The Field;
- Support the development of an institutional plan for diversity and inclusion communications and community engagement based upon demographic analytics, research findings, and partner needs; and
- Collaborate with colleagues throughout the Museum and with local partners to begin implementation of the institutional diversity and inclusion communications plan.

QUALIFICATIONS

- PhD in the humanities or humanistic social sciences;
- Excellent research, critical analysis, and problem-solving skills;
- Skill in planning, development, and execution of multi-stakeholder projects;
- Ability to synthesize complex information into clear messaging for a wide range of audiences;
- Results oriented, with ability to manage multiple ongoing projects;
- Strong motivation and organization;
- Excellent writing and speaking skills;
- Ability to work collaboratively with colleagues in multiple departments;
- Multicultural experience and cross-cultural competency. Spanish language experience a plus;
- Passion for engaging diverse communities; and
- Willingness to learn new skills.

APPLICATIONS

- Information on the Mellon/ACLS Public Fellows Program:
www.acls.org/programs/publicfellows
- All applications must be submitted through the ACLS Online Fellowship Application System (ofa.acls.org)
- Application deadline: March 22, 2017, 8 p.m. Eastern Daylight Time

This position is *only* available through the Mellon/ACLS Public Fellows program.
You may *not* contact the host institution to inquire about this position.