



PUBLIC FELLOWS PROGRAM

Job Title:	Communities of Practice Manager
Organization:	Philanthropy Northwest
Location:	Seattle, WA
Stipend:	\$65,000 with health insurance for fellow
Start Date:	August 1, 2016

ORGANIZATION DESCRIPTION

Philanthropy Northwest envisions vibrant, healthy communities – each with its own unique history, culture and traditions – connected to the natural environment and facing the future with optimism. Our mission is to promote and facilitate philanthropic and cross-sector collaboration to build resilient, equitable, and inclusive communities in the Pacific Northwest (Alaska, Idaho, Montana, Oregon, Washington, and Wyoming).

Philanthropy Northwest is a leadership hub that builds and supports a philanthropic sector that can do its best work in the world, characterized by skillful, cross-sector and inclusive collaboration, taking smart risks, and fully using all of our many forms of capital. We do this by creating transformative learning experiences for our network of philanthropists of all types who are committed to the Pacific Northwest. Our learning network includes thousands of individuals from nearly 200 organizations around the region and nationwide. Through shared experiences, knowledge, and joint action across sectors, we help each other become more skillful in our work, advance our missions, and build flourishing communities. Philanthropy Northwest is comprised of The Learning Network, a regional learning community which provides an environment and opportunities for community investors to connect, learn, build capacity and grow; The Giving Practice, our consulting team, which provides customized solutions to the philanthropic sector; and an incubation platform for innovative philanthropic projects. We are currently the home for three major projects: Community Democracy Workshop, Cascadia Foodshed Financing Project, and Mission Investors Exchange.

POSITION DESCRIPTION

We seek a recent PhD to join The Learning Network at Philanthropy Northwest and help us blueprint meaningful communities of practice, strongly supported by relationships with national, state, and local expert organizations. Communities of practice – groups of people who share a passion for something that they do, and who interact regularly to learn how to do it better – are the future backbone of Philanthropy Northwest’s experiential learning model. Connecting people in our network who care deeply about arts, culture, and humanities; diversity, equity, and inclusion; economic development; health; impact investing; indigenous and rural communities; and other issues and providing a place where they can learn together is imperative. The first step will be to establish relationships with domain expert organizations in those subject matter areas around which we envision communities of practice. For example, for arts, culture and humanities, we need to develop sustainable relationships with Grantmakers in the Arts (national), US Artists (national), and state and local arts and humanities councils to begin the development and sharing of content with our network that could catalyze a community of practice. The manager will work across our teams to initially pilot the arts, culture, and humanities and impact investing domain areas. Upon

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You may *not* contact the host institution to inquire about this position.

completion of the fellowship, the fellow will have developed robust relationships with leaders in a broad variety of interest areas, including the arts; impact investing; and diversity, equity, and inclusion.

Primary duties and responsibilities:

- Develop and institutionalize relationships with the necessary national, state, and local partner organizations to lay the groundwork for aggregating domain content that supports the creation of pilot communities of practice (e.g. arts, culture, and humanities and impact investing);
- Ensure ongoing, internal enterprise communication and successfully position, integrate, and institutionalize this communication within Philanthropy Northwest;
- Work with communications team to design a communications strategy and regularly compose external communication about this work in blog and other forms; and
- Design a digital information strategy and resource center for Philanthropy Northwest website that aggregates domain content and other related information necessary for sharing within the Philanthropy Northwest network.

REQUIRED AND PREFERRED QUALIFICATIONS:

- PhD in humanities or humanistic social science;
- Strong interpersonal skills: demonstrated relationship management experience, strong networking skills;
- Openness to new ideas; a creative and innovative mind energetically searching for new solutions;
- Strong work ethic, self-directed, and high degree of diplomacy with proven attention to detail;
- Exceptional written and verbal communication skills;
- Experience and demonstrated ability to work effectively and collaboratively with a wide range of stakeholders;
- Inquisitive, flexible with entrepreneurial spirit, and the ability to thrive in a fast-paced environment;
- A passion for learning and continuous improvement; and
- Solid judgment and problem-solving skills with proven attention to detail, accuracy, and quality.

APPLICATIONS

- Information on the ACLS Public Fellows Program: www.acls.org/programs/publicfellows
- All applications must be submitted through the ACLS Online Fellowship Application System (ofa.acls.org)
- Application deadline: March 24, 2016, 8 pm Eastern Daylight Time

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