



# PUBLIC FELLOWS PROGRAM

<b>Job Title:</b>	Program Manager
<b>Organization:</b>	Refugees International
<b>Location:</b>	Washington, D.C.
<b>Start Date:</b>	September 1, 2020

## ORGANIZATION DESCRIPTION

There are more than 70 million refugees and internally displaced people in the world, as well as many millions of stateless people living without citizenship rights and victims of displacement resulting from natural disasters. Based on impartial and independent field reporting, Refugees International (RI) advocates for assistance and protection for refugees and displaced persons, and for solutions to refugee and humanitarian crises. Refugees International is committed to ensuring that governments of the world take strong and consistent action to seek durable solutions for these vulnerable populations.

Started in 1979 as a citizens' movement to protect Indochinese refugees, Refugees International provokes action from global leaders to resolve refugee and humanitarian crises. In recent years, Refugees International has significantly increased the breadth of its activities and its public profile. As an independent organization, RI does not accept any government or United Nations funding, allowing advocacy to be fearless and independent. Learn more at <https://www.refugeesinternational.org/>.

## POSITION DESCRIPTION

The Program Manager, Global Assessment of Country Practices on Refugee and Humanitarian Protection, is a new position focused on the development of a Refugees International global report on refugee and humanitarian protection.

In recent years, Refugees International has published an annual assessment of the US administration's record on refugee and humanitarian protection. The report has been read very widely and has received extensive coverage in the media, helping to promote public accountability and serving as a guide for advocates and policy makers with interests in enhancing the US response to the global challenge of forced migration.

These kinds of assessment in other fields, such as human rights and climate, have proven to be very effective in encouraging governments to improve their policy responses. Refugees International now intends to publish a global report focusing not only on the United States, but also on other countries that are hosting large refugee or other displaced populations or are otherwise playing a key role in refugee and humanitarian response. We will publish this product over the next two calendar years, with a view toward establishing the permanent capacity to continue this work beyond the end of the fellowship.

### Key duties and responsibilities:

- Developing a listing of priority countries to be included in the survey, in collaboration with Refugees International area specialists;
- Developing the methodology and a structure for the report for review and approval by senior management;
- Drafting the global assessment, drawing on 1) reports written by Refugees International area specialists, 2) additional written materials; and 3) interviews with US and foreign government officials and, as appropriate, travel to selected countries;
- Preparing and assisting in implementation of an international dissemination, advocacy, and communications strategies, in coordination with Refugees International's UN Liaison, its Office of Communications, and its area specialists;
- Preparing and assisting in implementation of an advocacy strategy directed at the US administration and the US Congress, in coordination with Refugees International's Director of Government Relations; and
- Leading a "lessons learned" assessment following completion of the first report and accompanying advocacy and communications efforts, to inform future assessments.

### QUALIFICATIONS

#### *Required*

- PhD in the humanities or humanistic social sciences;
- Strong research, critical analysis, written and verbal communication skills;
- Ability to work independently and as part of a team;
- Strong organizational skills and attention to detail;
- Strong interest in international human rights, refugees, and humanitarianism.

#### *Preferred*

- Foreign language skills
- Experience in advocacy

Once the countries of focus are determined, there may be some travel involved – two to four trips per year – but willingness and capacity to travel is not a requirement to be considered for the position.

### STIPEND AND BENEFITS

Each 2020 Mellon/ACLS Public Fellow receives an annual stipend of \$70,000, as well as access to employer-based health insurance through the host organization. In addition, ACLS provides funds for relocation and professional development. Fellows receive professional mentoring and participate in career development programming, both in-person and virtually.

### APPLICATIONS

- All applications must be submitted through the ACLS online application system ([ofa.acls.org](http://ofa.acls.org))
- Application deadline: March 18, 2020, 9 p.m. Eastern Daylight Time

Visit <http://www.acls.org/programs/publicfellowscomp> to learn more about the Mellon/ACLS Public Fellows program. This position is only available through this program; please do not contact the host organization directly.