



## PUBLIC FELLOWS PROGRAM

<b>Job Title:</b>	Associate Director for Diversity, Equity, and Student Success
<b>Organization:</b>	Association of American Colleges & Universities
<b>Location:</b>	Washington, DC
<b>Stipend:</b>	\$67,500 with health insurance for the fellow
<b>Start Date:</b>	September 1, 2017

**ORGANIZATION DESCRIPTION**

The Association of American Colleges & Universities (AAC&U) is the leading national association concerned with the quality, vitality, and public standing of undergraduate liberal education. Its members are committed to extending the advantages of a liberal education to all students, regardless of academic specialization or intended career. Founded in 1915, AAC&U now comprises more than 1,350 member institutions—including accredited public and private colleges, community colleges, research universities, and comprehensive universities of every type and size.

AAC&U's Office of Diversity, Equity, and Student Success (DESS) accelerates broad-scale systemic innovation to advance educational practices that engage diversity and challenge inequities in order to make excellence inclusive for all college students. *Making Excellence Inclusive* is AAC&U's guiding principle for access, student success, and high-quality learning. It is designed to help colleges and universities integrate diversity, equity, and educational quality efforts into their missions and institutional operations. Please visit our website to learn more: [www.aacu.org](http://www.aacu.org).

**POSITION DESCRIPTION**

In July 2016, AAC&U joined with more than 120 diverse organizations and individuals as partners in the W.K. Kellogg Foundation's (WKKF) Truth, Racial Healing & Transformation (TRHT) enterprise. The enterprise seeks to help communities embrace racial healing and uproot conscious and unconscious beliefs in a hierarchy of human value. To learn more about the initiative and its coalition members, please click the following link: [www.aacu.org/trht](http://www.aacu.org/trht). AAC&U is working with the WKKF to empower the next generation of strategic leaders and critical thinkers at higher education institutions to engage with their communities in transforming America's racial narrative into a productive one.

Under the supervision of the Vice President for Diversity, Equity, and Student Success, the associate director will be responsible for managing the programmatic and logistical efforts to develop AAC&U's TRHT institutes that will provide the training and professional development necessary to launch the first 10 Centers for Truth, Racial Healing, and Transformation at designated colleges and universities. At these institutes, center teams will learn about effective evidence-based practices from the America Healing initiative and the TRHT enterprise, analyze community data to establish place-based goals, share ideas and lessons learned from other partner organizations, and identify specific strategies for pursuing racial healing and systems change goals.

An online platform will be used to enable people from various centers to communicate with one another on a regular basis throughout the design and implementation phases. The Associate Director for DESS

will manage communications with the centers, and will review and provide feedback on progress reports and evaluation plans that will be developed to measure progress.

The Associate Director for DESS will benefit from the mentorship of AAC&U's president, and other senior staff. At the conclusion of the fellowship, s/he will be prepared to serve in multiple non-profit leadership roles at the national, regional, state, and local levels, including, but not limited to, project/program director, research/policy analyst, communications specialist, and community outreach and membership engagement director.

Key duties and responsibilities:

- Plan, organize, and implement AAC&U's TRHT institutes;
- Manage regular communications with TRHT center teams, including oversight of the online communications platform;
- Assist in the development of the institute curriculum and faculty training;
- Coordinate meeting logistics with AAC&U's conference planning staff and site location staff;
- Oversee evaluation efforts;
- Develop publications and resources for dissemination;
- Submit progress reports to funding organizations; and
- Present initiative findings at national and regional conferences.

## QUALIFICATIONS

- PhD in the humanities or humanistic social sciences;
- Strong organizational and project management capacities, including budget management, meeting planning, and project evaluation;
- Commitment to inclusive excellence in higher education, and interest in issues related to race, racism, and social justice;
- Strong analytical skills and an understanding of qualitative and quantitative research methods and/or willingness to learn new methods;
- Superior communication skills, written and oral, and an ability to articulate a compelling message to a variety of audiences;
- Familiarity with or aptitude for online platforms for inter-campus communication and evaluation;
- Demonstrated ability to work effectively across disciplines in a collaborative environment; and
- Ability to take direction, assume increasingly independent responsibility, and provide appropriate follow-up on project-based work.

## APPLICATIONS

- Information on the Mellon/ACLS Public Fellows Program:  
[www.acls.org/programs/publicfellows](http://www.acls.org/programs/publicfellows)
- All applications must be submitted through the ACLS Online Fellowship Application System ([ofa.acls.org](http://ofa.acls.org))
- Application deadline: March 22, 2017, 8 p.m. Eastern Daylight Time

This position is *only* available through the Mellon/ACLS Public Fellows program.  
You may *not* contact the host institution to inquire about this position.