



# PUBLIC FELLOWS PROGRAM

<b>Job Title:</b>	Museum Futurist
<b>Organization:</b>	American Alliance of Museums
<b>Location:</b>	Washington, DC
<b>Stipend:</b>	\$65,000 with health insurance for fellow
<b>Start Date:</b>	July 13, 2015

## ORGANIZATION DESCRIPTION

As the world's largest museum service organization, the American Alliance of Museums is the only organization that serves and represents the interests of the entire field. We support 24,000 museums, individuals, and companies by developing standards and best practices, providing resources and career development, and advocating for museums to thrive. The Alliance is dedicated to uniting the field in an effort to speak with one strong voice about the essential role museums play in communities around the world.

Launched in 2008, the Alliance's Center for the Future of Museums (CFM) helps museums foresee and respond to trends and events shaping the future. By creating their short-term plans in a long-term (25 or 50 year) context, museum staff are better able to help their organizations and their communities adapt to the rapidly changing economic, cultural, ecological, political, and technological landscape. CFM provides news and reports, training, and consulting services related to forecasting and future studies, and initiates projects responding to important trends.

## POSITION DESCRIPTION

The Museum Futurist will amplify and extend the work of CFM: helping with the research and production of CFM's intellectual resources, products, and services; creating and delivering content (written products and presentations); generating ideas for new CFM experiments; fostering relationships with outside groups; and managing projects. The particular focus of the Museum Futurist will be identifying cultural, social, and policy trends of significance to museums, and exploring their implications for the field.

Key duties and responsibilities include:

- Compiling and synthesizing articles, research, news, and social media related to trends, events, projections, and other information that can inform CFM's forecasting work;
- Generating content, including writing and editing both short form (social media) and long form (reports and papers) pieces;
- Making public presentations related to CFM's work;
- Managing convenings and events (project management, including budget management, communications, coordinating staff roles); and
- Contributing to the idea generation and strategic planning for the Alliance and for CFM.

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You may *not* contact the host institution to inquire about this position.

Additional duties include:

- Assisting with fundraising related to CFM's capital campaign;
- Identifying potential funders and helping to prepare funding requests in support of CFM activities; and
- Seeking out and cultivating connections with experts outside the museum sector who may become engaged with the work of CFM and the Alliance.

## QUALIFICATIONS

- PhD in the humanities or humanistic social sciences;
- Ability to quickly find, assess, and summarize relevant and authoritative information;
- Demonstrated ability to write well in a variety of styles, suited to formal or informal publications;
- Comfort with and aptitude for making presentations in front of groups;
- High degree of facility with web search tools, common word processing and data management platforms, and ability to master new platforms and tools as needed;
- Ability to sequence and manage multiple tasks and resources;
- Creativity: ability to generate ideas, projects, solutions;
- Ability to work well with colleagues, and to find and work with external partners suited to help accomplish specific goals;
- Entrepreneurship: ability to take responsible risks and fail productively in order to test ideas and improve pilot projects through iteration; and
- Self-directed learning: ability to seek out and assimilate new information needed to tackle emerging challenges.

## APPLICATIONS

- Information on the ACLS Public Fellows Program: [www.acls.org/programs/publicfellows](http://www.acls.org/programs/publicfellows)
- All applications must be submitted through the ACLS Online Fellowship Application System ([ofa.acls.org](http://ofa.acls.org))
- Application deadline: March 17, 2015, 6 pm Eastern Daylight Time

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