This position is only available through the ACLS Public Fellows program. You may not contact the host institution to inquire about this position.

ORGANIZATION DESCRIPTION

The Program Evaluation Division of the North Carolina General Assembly (www.ncleg.net/PED/) is a non-partisan legislative staff unit charged with evaluating whether public services are delivered in an effective and efficient manner and in accordance with the law. Since its inception in 2007, this small, dynamic office has issued over 30 reports evaluating programs, policies, and processes related to diverse issues in state government. Evaluations typically require qualitative and quantitative methods such as record reviews, secondary analysis of agency data, surveys, interviews, focus groups, and site visits.

The division applies program evaluation to directly affect legislation and examines myriad aspects of state government operations through the lens of program evaluation. In the six to eight months spent on each evaluation, project teams develop a detailed understanding of the evaluation topic at hand through in-depth, multi-method data collection and analysis; translate findings into terms that are readily understood by the legislative audience; formulate policy recommendations; produce written reports; and present those reports to legislators. Upon request, staff assists in drafting legislation based on report recommendations.

POSITION DESCRIPTION

The Program Evaluator will have primary responsibilities on multiple evaluation teams, participating in all project phases including planning and design, data collection and analysis, and reporting. He/she will develop expertise in legislative program evaluation and build to designing and leading a project. As with all evaluations conducted by the division, the subject of the evaluation will be determined by the division’s work plan, which is set by the division’s legislative oversight committee. Examples of duties include:

- performing complex legislative program evaluation projects independently and on teams;
- identifying important evaluation issues;
- developing and designing questionnaires, surveys and other data-gathering instruments;
- collecting data from a range of sources;
- analyzing data on program operations;
- maintaining carefully organized data files and records;
- writing clear, comprehensive reports of conclusions and recommendations; and
- delivering formal presentations to legislative committees and State agency boards and commissions.
QUALIFICATIONS

- A Ph.D. in the humanities or humanistic social sciences
- Strong organizational, research, writing, and oral communication skills
- Ability to work on teams and independently
- Ability to work objectively and impartially with members of all political parties.
- Broad knowledge of federal, state and local government organization and functions highly desirable

APPLICATIONS

- Information on the ACLS Public Fellows Program: www.acls.org/programs/publicfellows
- All applications must be submitted through the ACLS Online Fellowship Application system (ofa.acls.org).
- Application deadline: March 27, 2013