



PUBLIC FELLOWS PROGRAM

Job Title:	Program Officer
Organization:	The National Institute for Technology in Liberal Education (NITLE)
Location:	Anywhere in the continental United States (driving distance to a major airport)
Salary:	\$50,000-\$55,000 per year with benefits including health insurance and retirement contribution (403b)
Start Date:	8/1/2011 or 9/1/2011

ORGANIZATION / DEPARTMENT DESCRIPTION

The National Institute for Technology in Liberal Education (NITLE) helps liberal arts colleges and universities integrate inquiry, pedagogy, and technology. Established in 2001, NITLE is the key organization for liberal arts colleges and universities seeking to engage students in the unique learning experience that liberal education provides and to use technology strategically to advance the liberal-arts mission. NITLE works in a variety of areas including Digital Humanities, Libraries and Scholarly Communications, and Digital Scholarship. With its NITLE Network members, NITLE works to enrich undergraduate education and strengthen the liberal arts tradition. Under the aegis of NITLE Labs, NITLE provides opportunities to explore transformative technologies and systems that are valuable to the membership.

The makeup of the NITLE staff includes the Executive Director, Senior Executive Secretary, Associate Directors, Director of NITLE Labs, Director of Communications, the NITLE Senior Fellow (internal), NITLE Fellows (external) (link - <http://www.nitle.org/about/fellows.php>), Program Officers, Technologists, and Membership Development Coordinator. The ACLS Public Fellow can expect to work collaboratively with the NITLE Senior Fellow, Program Officers, and the Director of NITLE Labs.

NITLE is headquartered at Southwestern University in Georgetown, Texas. NITLE is a virtual organization. While some staff works from the offices at Southwestern University, the majority of the NITLE staff is distributed across the United States and work from home offices. NITLE makes extensive use of a variety of synchronous and asynchronous communications tools including videoconferencing, teleconferencing, and popular web-based tools such as Skype, Google Chat, and iChat/AIM to stay in close contact and engage in highly collaborative work in a team environment.

This position is *only* available through the ACLS Public Fellows program.
You may *not* contact the hosting agency to inquire about this position.

POSITION DESCRIPTION

The position is open to scholars in all humanities disciplines, but we seek applicants whose work falls into one of the following broad subject areas:

- Digital Humanities
- Digital Scholarship
- Libraries and Scholarly Communication
- Gaming and Simulations
- Assessment

The position provides an opportunity to engage in research regarding the impact of digital technologies on inquiry and pedagogy. The Program Officer will undertake, publish, and present research on a relevant topic to be negotiated.

The Program Officer will work collaboratively with the NITLE Senior Fellow, NITLE Program Officers, and the Director of NITLE Labs.

QUALIFICATIONS

- Ph.D. in relevant fields such as disciplines of the humanities and humanistic social sciences.
- Strong desire to research the impact of transformative technologies in Liberal Education.
- Excellent writing skills and research, data analysis, and analytical ability. Attention to detail.
- Flexibility, initiative and good problem-solving abilities.
- Ability to meet deadlines and to handle increasing levels of responsibility.
- Excellent interpersonal and cross-cultural skills.
- Excellent organizational skills.
- Ability to work with a team and without supervision.

The successful candidate may work from his/her home office but will have access to standard computing equipment and hardware appropriate to videoconferencing including a webcam and headset.

APPLICATIONS

- Information on the ACLS Public Fellows program: www.acls.org/programs/publicfellows
- Have to be submitted through the ACLS Online Fellowship Application system (ofa.acls.org).
- Application deadline: **May 16, 2011, 3pm (EDT)**

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